



**Superior Court of California
COUNTY OF ALAMEDA**

Civil Division, Probate Clerk's Office
Berkeley Courthouse
2120 Martin Luther King Jr. Way
Berkeley, CA 94704
Telephone: (510) 647-4439

[\[https://www.alameda.courts.ca.gov/divisions/probate\]](https://www.alameda.courts.ca.gov/divisions/probate)

TEMPORARY CONSERVATORSHIP PACKET

[\[https://www.alameda.courts.ca.gov/divisions/probate/probate-rules-forms\]](https://www.alameda.courts.ca.gov/divisions/probate/probate-rules-forms)

A temporary conservatorship is intended for an urgent situation. It requires someone to obtain legal authority to protect the person or estate of the proposed conservatee before the hearing date set on the permanent conservatorship petition.

This packet contains the Judicial Council forms required to file a Petition for Appointment of Temporary Conservator of person, estate, or person and estate.

It is recommended that you **bring 2 additional copies of the completed forms** when you file the petition and subsequent documents in-person, by mail, or drop box with the clerk of the court.

Note: The clerk will retain the original(s) and return two endorsed filed copies to you; however, a self-addressed stamped envelope must be provided.

eFiling – If you are self-represented, you may also electronically file (eFile) the petition and supporting documents. If you are represented by an attorney, the petition and subsequent documents must be filed electronically. (See Local Rule 7.2 Electronic filing and service in probate proceedings.)

For information on electronic filing, please refer to our Probate eFiling website:
<https://www.alameda.courts.ca.gov/online-services/e-filing/probate-e-filing>

The Judicial Council of California developed a [Handbook for Conservators 2016](#), which requires all conservators to acknowledge receipt of the handbook.

The handbook can be downloaded @ <https://www.courts.ca.gov/documents/handbook.pdf>

To begin the process for appointment of a temporary conservator, please complete the following Judicial Council Forms.

Description	Form No.	Date revised
Petition for Appointment of Temporary Conservator	GC-111	Jul 1, 2008
Notice of Hearing—Guardianship or Conservatorship	GC-020	Jul 1, 2005

Description	Form No.	Date revised
Proof of Personal Service of Notice of Hearing—Guardianship or Conservatorship (Probate—Guardianships and Conservatorships) (<i>This form is attached to form GC-020 before filing, if applicable.</i>)	GC-020 (P)	Jul 1, 2005
Order Appointing Temporary Conservator	GC-141	Jan 1, 2009

Other Judicial Council Forms which may be submitted for filing:

Description	Form No.	Date revised
Letters of Temporary Guardianship or Conservatorship (<i>NOTE: Only submit Letters to the clerk for issuance and filing after entry of the court's order.</i>)	GC-150	Jan 1, 2015
Ex Parte Application for Good Cause Exception to Notice of Hearing on Petition for Appointment of Temporary Conservator	GC-112	Jan 1, 2009
Supporting Declaration (Form GC-112(A-1)), continued if necessary on the Declaration Continuation Page	GC-112 (A-1)	Jan 1, 2009
Order on Ex Parte Application for Good Cause Exception to Notice of Hearing on Petition for Appointment of Temporary Conservator	GC-115	Jan 1, 2009

Filing fee required:

Petition for appointment of temporary conservator of the person, estate <u>or</u> the person and estate	Filing fee: \$60.00
Motion, application or other paper requiring a hearing after the first paper. (GC 70617)	Filing fee: \$60.00

NOTE: If you cannot afford to pay the filing fee(s), you may request a fee waiver.

Description	Form No.	Date revised
Request to Waive Court Fees (Ward or Conservatee)	FW-001-GC	March 1, 2025
Information Sheet on Waiver of Superior Court Fees and Costs	FW-001-INFO	Jan. 1, 2024

NOTE: If you need an interpreter, please complete the form below.

Description	Form No.	Date revised
Request for Interpreter (Civil)	INT-300	Jul 1, 2016

All Judicial Council Forms are available online @ <http://www.courts.ca.gov/forms.htm>.

Additional Resources

If you plan to file a limited conservatorship petition without the help of a lawyer, assistance may be available to help you to prepare the petition at the **Court's Self-Help Center** (by appointment only).

Live Chat: Monday-Thursday, 9 am – 12 pm

[Go to: <https://www.alameda.courts.ca.gov/self-help> for further Zoom instructions.]

Phone Hours: (510) 272-1393 / Monday–Thursday • 2:00 pm - 4:00 pm

For more information regarding Conservatorships, please visit:

<https://www.selfhelp.courts.ca.gov/conservatorships>